



Standard Terms and Conditions of IRC Grant Funding

1. Before submitting an IRC seed funding grant application, the national coalition should have a signed IRC MoU and an appointed national IRC lead contact. The IRC lead in the application (referred to as "you" in these Terms and Conditions) agrees, if awarded a grant, to:

1.1. hold the grant on trust for the IRC (referred to as 'we' or 'us') and use it only for your project as described in your application or otherwise agreed with us.

1.2. act lawfully in carrying out your project in accordance with best practice and guidance from your regulators, your local and national laws and follow any guidelines issued by us about the project or use of the grant.

1.3. let us know within 48 hours of discovery about any fraud, other impropriety, mismanagement or misuse in relation to the grant.

1.4. if your grant is provided before your project, you should hold the grant in the bank or building society agreed in your application.

1.5. return any part of the grant that is not used for your project.

1.6. where your project involves working with children, young people or vulnerable adults, adopt and implement an appropriate written safeguarding policy, obtain written consent from legal carers or guardians and carry out background checks for all employees, volunteers, trustees or contractors as required by law.

1.7. provide milestone/ end of grant report as requested by the IRC grant assessment committee that will summarise how the funds were used and how they contributed to the outcome of your goals.

1.8. acknowledge that we may carry out post-grant assurance checks to ensure that grants have been spent in accordance with these terms and conditions and we may contact you about this after the grant has been made or spent.

1.9. comply with European and your local data protection laws.

1.10. keep accurate and comprehensive records about your project both during the project and for three years afterwards. Provide us with copies of those records and evidence of expenditure of the grant, such as original receipts and bank statements, if requested by us.

2. You acknowledge that we are entitled to suspend or terminate the grant and/or require you to repay all or any of the grant in any of the following situations. You must let us know if any of these situations have occurred or are likely to occur within 48 hours of discovery:

2.1. You use the grant in any way other than as approved by us or fail to comply with any of these Terms and Conditions.



2.2. You provide us with false or misleading information either on application or after award of the grant, act dishonestly or are under investigation by us, a regulatory body or the police, or if we consider for any other reason that public funds are at risk or you do anything to bring us or the ERS brand or funding into disrepute.

2.3. You receive any grant money incorrectly either as a result of an administrative error or otherwise. This includes where You are paid in error before You have complied with your obligations under these terms and conditions and Offer Letter. Any sum, which falls due under this paragraph shall fall due immediately. If the You fail to repay the due sum immediately, or as otherwise agreed with us, the sum will be recoverable summarily as a civil debt.

3. You acknowledge that:

3.1. the grant is for your use only and we may require you to pay us a share of any proceeds from disposal of assets purchased or enhanced with the grant.

3.2. we will not increase the grant if you spend more than the agreed budget.

3.3. the grant is not consideration for any tax benefits in your country.

3.4. we have no liability for any costs or consequences incurred by you or third parties that arise directly or indirectly from the project, nor from non-payment or withdrawal of the grant, save to the extent required by law.

3.5. these terms and conditions will continue to apply for one year after the grant is paid or until the project has been completed or until post-grant assurance activities have been completed, whichever is later.

3.6. where the application and grant award are made electronically, the agreement between us shall be deemed to be in writing and your online acceptance of these Terms and Conditions shall be deemed to be a signature of that agreement.